

JOB DESCRIPTION

Work Unit	Alternatives to Custody Project		
Job Title	Support Worker	Designation	Social, Community, Home Care and Disability Services Industry Award Level 3
Job Type	Casual	Hourly Pay Rate	\$36.53 - \$39.21
Location	Alice Springs		

Primary Objective: The Support Worker provides client focused support to Aboriginal women involved or at risk of involvement with the justice system in a residential setting.

Context Statement: The ATC model is a three year pilot project targeted at Aboriginal women who are at risk of offending or re-offending. Embedded within a culturally competent framework, the project will provide access to employment and training opportunities as well as tailored rehabilitation services, to ensure women do not have further negative contact with the criminal justice system. The facility will also provide assistance to family members, including children, to support successful rehabilitation and reintegration. The Support Worker works within a team to deliver culturally safe, trauma-informed residential support to Aboriginal women and supports the Program Coordinator in the day to day program delivery.

Key Duties and Responsibilities:

1. Support the Program Coordinator and Case Manager in the delivery of the Alternatives to Custody model in Alice Springs.
2. Work within a team to deliver culturally safe, trauma-informed residential support to Aboriginal women.
3. Assist individual clients with their goals and aspirations and actively support the development of meaningful day to day activities for participants.
4. Build supportive relationships with clients and their families based on respect and trust, and support the involvement of families in the reintegration process.
5. Communicate effectively with clients, colleagues and services.
6. Support women's development of independent living skills and, where appropriate, assist in cleaning, shopping and food preparation.
7. Maintain offices, vehicles, and property assets ensuring the facility is safe and welcoming to clients, staff and visitors.
8. Maintain health and safety for both the client and staff by adhering to policies, procedures, statutory obligations, duty of care and code of conduct.
9. Maintain client information and case notes on an electronic database.

Selection Criteria

Essential:

1. Ability and commitment to delivering culturally competent, strength-based and trauma-informed services to Aboriginal women in contact with the criminal justice system.
2. Proven ability to communicate and interact effectively with diverse groups of people, in particular Aboriginal people both in writing and verbally.
3. Demonstrated teamwork skills and a commitment to maintaining a cooperative and positive workplace.
4. Demonstrated ability to undertake a range of administrative duties, including maintaining detailed case notes, records and files.
5. Ability to participate in 24/7 rostered day, evening, sleepover shifts, including weekends and public holidays, and the after-hours On Call roster.
6. History of compliance with statutory obligations, confidentiality and duty of care requirements.
7. Reliable, proactive and able to work independently and unsupervised.

Desirable:

1. Good understanding of the complex issues impacting on Aboriginal people in the criminal justice

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- system in the Northern Territory.
2. Qualifications in community development, social science, alcohol and other drugs, mental health or other relevant discipline.
 3. Experience working in throughcare, alcohol and drug rehabilitation, domestic violence or residential settings.

Further Information:

1. Hold or willingness to obtain, and maintain a Senior First Aid Certificate.
2. Hold or willingness to obtain, and maintain a current NT Driver's Licence.
3. Hold or willingness to obtain, and maintain a Working with Children (Ochre) Card.
4. Hold or willingness to obtain, and maintain a Police Clearance. A criminal history check will not exclude an applicant from this position unless it is a relevant criminal history.